

Area Plan Summary
Proposed Budget for October 1, 2007
through September 30, 2008

Agency: Central Virginia Area Agency on Aging, Inc.

PSA # 11

Projected Resources and Spending	Title III-B	Title III-C(1)	Title III-C(2)	Title III-D	Medication Management	Title III-E	Title VII - EAP	NSIP
Estimated Unencumbered Cash on Hand on 10/1/07	40,404	12,910	12,720	1,309		13,890	40	6,101
FY'08 Obligation	404,044	201,217	247,689	12,969	4,205	138,895	5,173	61,006
FY'08 Transfers								
Total FY'08 Resources	444,448	214,127	260,409	18,483		152,785	5,213	67,107
Total Proposed Spending FY'08	434,425	199,764	246,156	17,174		150,454	5,173	62,409
Proposed Carryover into FY'09	10,023	14,363	14,253	1,309		2,331	40	4,698

Projected Resources and Spending	Title VII - OMB	GF OMB	DMAS Ombudsman	Title III Match	Community Based	Transportation	Home Delivered Meals	Hold Harmless
Estimated Unencumbered Cash on Hand on 10/1/07		3,347		8,229	55,311	15,286	36,374	
FY'08 Obligation	15,608	11,325		24,688	165,932	45,858	169,700	
FY'08 Transfers					-52,128	1,420	-14,855	
Estimated FY'09 Obligation - 7/1/08		3,739		8,229	55,311	15,286	40,546	
FY'09 Transfers								
Total Resources	34,019			41,146	224,426	77,850	231,765	
Total Proposed Spending FY'08	30,280			32,917	169,115	62,564	191,219	
Proposed Carryover into FY'09	3,739			8,229	55,311	15,286	40,546	

Projected Resources and Spending	CCEVP	Respite Care Initiative Program	Fan Care	Senior Farmers Market	Summer Cooling			
Estimated Unencumbered Cash on Hand on 10/1/07								
FY'08 Obligation	37,500							
FY'09 Obligation	12,500							
Total FY'08 Resources	50,000							
Total Proposed Spending FY'08	50,000							
Proposed Carryover into FY'09								

Revised 6/8/07

**Title III
(Except III-E)**

PSA: 11

Planned Expenditures		In-Home Services					
		Adult Day Care	Checking	Chore	Home Health	Homemaker	Personal Care
Older Americans Act							
	Title III-B		4,576			66,247	
	Title III-C(1)						
	Title III-C(2)						
	Title III-D						
	Title VII - Ombudsman						
	Title VII - Elder Abuse						
Other Funds							
	Voluntary Contributions					2,463	
	Other Non-Federal					22,850	
	Fees					3,240	
Other Federal							
	DMAS - Ombudsman						
	Title V						
	NSIP						
General Funds							
	Title III Match						
	Community Based						
	Transportation						
	Home Delivered Meals						
	Ombudsman						
	Hold Harmless						
Total Cash			4,576			94,800	
In-Kind Amount							
Service Data:							
	Number of Units		5,930			3,255	
Unit Defined as:	Individual Hours	Contacts	Individual Hours	Individual Hours	Individual Hours	Individual Hours	Homes Repaired
Unit Cost		\$0.77			\$29.12		
Persons Served		45			140		

**Title III
(Except III-E)**

PSA: 11

Planned Expenditures		Access Services				Nutrition		
		Care Coordination	I & R/ Assistance (No tick marks)	Transportation	Assisted Transportation	Congregate	Home Delivered	Home Delivered Fee for Service
Older Americans Act								
	Title III-B	16,955	167,539	107,587	388			
	Title III-C(1)					181,380		
	Title III-C(2)						212,794	
	Title III-D							
	Title VII - Ombudsman							
	Title VII - Elder Abuse							
Other Funds								
	Voluntary Contributions			2,453	1,634	6,756	14,331	
	Other Non-Federal		2,000	36,949	41,556	26,076	60,500	
	Fees				4,541			
Other Federal								
	DMAS - Ombudsman							
	Title V							
	NSIP					16,564	45,845	
General Funds								
	Title III Match		10,340	20,846				
	Community Based							
	Transportation			20,514	42,050			
	Home Delivered Meals						191,219	
	Ombudsman							
	Hold Harmless							
Total Cash		16,955	179,879	188,349	90,169	230,776	524,689	
In-Kind Amount			350			850	7,900	
Service Data:								
	Number of Units	405	5,425	28,383		26,988	108,420	
Unit Defined as:	Individual Hours		Contacts (No tick marks)	1-Way Trips	1-Way Trips	Eligible Meals	Meals	Non NSIP Meals
Unit Cost	\$41.86	\$33.16	\$6.64			\$8.55	\$4.84	
Persons Served	110	1,690	180			245	575	
					Enter Units			

**Title III
(Except III-E)**

PSA: 11

Planned Expenditures		Disease Prevention		Client Services			
		Disease Prevention	Medication Management	Emergency	Employment	Health Education Screening	Identification Discount
Funding Source							
Older Americans Act							
	Title III-B						
	Title III-C(1)						
	Title III-C(2)						
	Title III-D	12,969	4,205				
	Title VII - Ombudsman						
	Title VII - Elder Abuse						
Other Funds							
	Voluntary Contributions	44					
	Other Non-Federal						
	Fees						
Other Federal							
	DMAS - Ombudsman						
	Title V						
	NSIP						
General Funds							
	Title III Match						
	Community Based						
	Transportation						
	Home Delivered Meals						
	Ombudsman						
	Hold Harmless						
Total Cash		13,013	4,205				
In-Kind Amount							
Service Data:							
	Number of Units	125	70				
Unit Defined as:	Individual Hours	Individual Hours	Contacts	Individual Hours	Individual Hours	Cards	
Unit Cost	\$162.66	\$168.20					
Persons Served	80	25					

**Title III
(Except III-E)**

PSA: 11

Planned Expenditures		Client Services					Legal
		LTC Coordinating Activity	Money Management	Public Information Education	Socialization & Recreation	Volunteer Programs	Legal Assistance
Funding Source							
Older Americans Act							
	Title III-B	1,000			11,649	26,788	4,472
	Title III-C(1)						
	Title III-C(2)						
	Title III-D						
	Title VII - Ombudsman						
	Title VII - Elder Abuse						
Other Funds							
	Voluntary Contributions				175		
	Other Non-Federal		8,870		1,000	4,063	
	Fees						
Other Federal							
	DMAS - Ombudsman						
	Title V						
	NSIP						
General Funds							
	Title III Match						
	Community Based						
	Transportation						
	Home Delivered Meals						
	Ombudsman						
	Hold Harmless						
Total Cash		1,000		8,870	12,824	30,851	4,472
In-Kind Amount					6,275		450
Service Data:							
	Number of Units	48		1,825	11,900	2,050	129
Unit Defined as:		Hours	Individual Hours	Contacts	Individual Hours	Individual Hours	Individual Hours
Unit Cost		\$20.83		\$4.86	\$1.08	\$15.05	\$34.67
Persons Served					185	135	45

**Title III
(Except III-E)**

PSA: 11

Planned Expenditures		Elder Rights		Administration	Grand Total
Funding Source		Elder Abuse Prevention	Local LTC Ombudsman	Preparation & Administration	Total
Older Americans Act					
	Title III-B		7,281	19,943	434,425
	Title III-C(1)			18,384	199,764
	Title III-C(2)			33,362	246,156
	Title III-D				17,174
	Title VII - Ombudsman		15,608		15,608
	Title VII - Elder Abuse	5,173			5,173
Other Funds					
	Voluntary Contributions		995		28,851
	Other Non-Federal	751	8,550	29,763	242,928
	Fees				7,781
Other Federal					
	DMAS - Ombudsman				
	Title V				
	NSIP				62,409
General Funds					
	Title III Match			1,731	32,917
	Community Based				
	Transportation				62,564
	Home Delivered Meals				191,219
	Ombudsman		14,672		14,672
	Hold Harmless				
Total Cash		5,924	47,106	103,183	1,561,641
In-Kind Amount					15,825
Service Data:					
	Number of Units	188			
	Unit Defined as:	Contacts			
	Unit Cost	\$31.51			
	Persons Served	185			

Title III - E

PSA: 11

Planned Expenditures	Counseling			Information Services
	Individual Counseling	Support Groups	Caregiver Training	Public Information /Education
Funding Source				
Older Americans Act				
Title III-E				
Other Funds				
Voluntary Contributions				
Other Non-Federal				
Fees				
Other Federal				
Title V				
NSIP				
General Funds				
Community Based				
Transportation				
Home Delivered Meals				
Hold Harmless				
Total Cash				
In-Kind Amount				
Service Data:				
Units of Service				
Unit Defined as:	Sessions	Sessions	Sessions	# of Activities
Unit Cost				
Actual Persons Served with a Caregiver				Est. Audience Size
Actual Caregivers Served				
Number of Caregivers Benefited				

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Title III - E

PSA: 11

Planned Expenditures	Respite Services				
	Adult Day Care	Homemaker	Personal Care	Institutional Respite	Direct Payments
Funding Source					
Older Americans Act					
Title III-E		44,249			
Other Funds					
Voluntary Contributions		1,158			
Other Non-Federal					
Fees		1,451			
Other Federal					
Title V					
NSIP					
General Funds					
Community Based		169,115			
Transportation					
Home Delivered Meals					
Hold Harmless					
Total Cash		215,973			
In-Kind Amount					
Service Data:					
Units of Service		7,775			
Unit Defined as:	Individual Hours	Individual Hours	Individual Hours	Individual Hours	# of Payments
Unit Cost		\$27.78			
Actual Persons Served with a Caregiver		300			
Actual Caregivers Served		24			
Number of Caregivers Benefited		330			

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Title III - E

PSA: 11

Planned Expenditures		
Funding Source		Other
Older Americans Act		
	Title III-E	
Other Funds		
	Voluntary Contributions	
	Other Non-Federal	
	Fees	
Other Federal		
	Title V	
	NSIP	
General Funds		
	Community Based	
	Transportation	
	Home Delivered Meals	
	Hold Harmless	
Total Cash		
In-Kind Amount		
Service Data:		
Units of Service		
Unit Defined as:		Define Here
Unit Cost		
Actual Persons Served with a Caregiver		
Actual Caregivers Served		
Number of Caregivers Benefited		

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Title III - E

PSA: 11

Planned Expenditures	Supplemental Services				
	Chore	Congregate Meals	Home Delivered Meals	Direct Payments	Other Supplemental Services
Funding Source					
Older Americans Act					
Title III-E					
Other Funds					
Voluntary Contributions					
Other Non-Federal					
Fees					
Other Federal					
Title V					
NSIP					
General Funds					
Community Based					
Transportation					
Home Delivered Meals					
Hold Harmless					
Total Cash					
In-Kind Amount					
Service Data:					
Units of Service					
Unit Defined as:	Individual Hours	Eligible Meals	Meals	# of Payments	Define Here
Unit Cost					
Actual Persons Served with a Caregiver					
Actual Caregivers Served					
Number of Caregivers Benefited					

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Title III - E

PSA: 11

Planned Expenditures	Access Assistance				Administration	Total Title III-E
	Information & Referral /Assistance	Care Coordination	Transportation	Assisted Transportation	Preparation & Administration	
Funding Source						
Older Americans Act						
Title III-E				84,105	22,100	150,454
Other Funds						
Voluntary Contributions				1,375		2,533
Other Non-Federal				10,431	9,861	20,292
Fees				2,727		4,178
Other Federal						
Title V						
NSIP						
General Funds						
Community Based						169,115
Transportation				65,563		65,563
Home Delivered Meals						
Hold Harmless						
Total Cash				164,201	31,961	412,135
In-Kind Amount						
Service Data:						
Units of Service				4,125		
Unit Defined as:	Individual Contacts	Individual Hours	1-Way Trips	1-Way Trips		
Unit Cost				\$39.81		
Actual Persons Served with a Caregiver				125		
Actual Caregivers Served				1		
Number of Caregivers Benefited				134		

Revised 6/8/07

Title III - E

Grandparents and Older Individuals Who Are Relative Caregivers of Children

PSA: 11

Planned Expenditures		Counseling			Information Services
Funding Source		Individual Counseling	Support Groups	Caregiver Training	Public Information /Education
Older Americans Act					
	Title III-E				
Other Funds					
	Voluntary Contributions				
	Other Non-Federal				
	Fees				
Other Federal					
	Title V				
	USDA - NSIP				
General Funds					
	Community Based				
	Transportation				
	Home Delivered Meals				
	Hold Harmless				
Total Cash					
In-Kind Amount					
Service Data:					
Units of Service					
Unit Defined as:		Sessions	Sessions	Sessions	# of Activities
Unit Cost					
Actual Persons Served with a Caregiver					Est.Audience Size
Actual Caregivers Served					
Number of Caregivers Benefited					

Revised 6/8/07

Title III - E

Grandparents and Older Individuals Who Are Relative Caregivers of Children

PSA: 11

Planned Expenditures	Respite Services				
	Adult Day Care	Homemaker	Personal Care	Institutional Respite	Direct Payments
Funding Source					
Older Americans Act					
Title III-E					
Other Funds					
Voluntary Contributions					
Other Non-Federal					
Fees					
Other Federal					
Title V					
USDA - NSIP					
General Funds					
Community Based					
Transportation					
Home Delivered Meals					
Hold Harmless					
Total Cash					
In-Kind Amount					
Service Data:					
Units of Service					
Unit Defined as:	Individual Hours	Individual Hours	Individual Hours	Individual Hours	# of Payments
Unit Cost					
Actual Persons Served with a Caregiver					
Actual Caregivers Served					
Number of Caregivers Benefited					

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Title III - E

Grandparents and Older Individuals Who Are Relative Caregivers of Children

PSA: 11

Planned Expenditures		
Funding Source		Other
Older Americans Act		
	Title III-E	
Other Funds		
	Voluntary Contributions	
	Other Non-Federal	
	Fees	
Other Federal		
	Title V	
	USDA - NSIP	
General Funds		
	Community Based	
	Transportation	
	Home Delivered Meals	
	Hold Harmless	
Total Cash		
In-Kind Amount		
Service Data:		
Units of Service		
Unit Defined as:		Define Here
Unit Cost		
Actual Persons Served with a Caregiver		
Actual Caregivers Served		
Number of Caregivers Benefited		

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Title III - E

Grandparents and Older Individuals Who Are Relative Caregivers of Children

PSA: 11

Planned Expenditures	Supplemental Services				
	Chore	Congregate Meals	Home Delivered Meals	Direct Payments	Other Supplemental Services
Funding Source					
Older Americans Act					
Title III-E					
Other Funds					
Voluntary Contributions					
Other Non-Federal					
Fees					
Other Federal					
Title V					
USDA - NSIP					
General Funds					
Community Based					
Transportation					
Home Delivered Meals					
Hold Harmless					
Total Cash					
In-Kind Amount					
Service Data:					
Units of Service					
Unit Defined as:	Individual Hours	Eligible Meals	Meals	# of Payments	Define Here
Unit Cost					
Actual Persons Served with a Caregiver					
Actual Caregivers Served					
Number of Caregivers Benefited					

Revised 6/8/07

Title III - E

Grandparents and Older Individuals Who Are Relative Caregivers of Children

PSA: 11

Planned Expenditures	Access Assistance				Total Relative Caregiver	GRAND TOTAL TITLE III-E
	Information & Referral / Assistance	Care Coordination	Transportation	Assisted Transportation		
Funding Source						
Older Americans Act						
Title III-E						150,454
Other Funds						
Voluntary Contributions						2,533
Other Non-Federal						20,292
Fees						4,178
Other Federal						
Title V						
USDA - NSIP						
General Funds						
Community Based						169,115
Transportation						65,563
Home Delivered Meals						
Hold Harmless						
Total Cash						412,135
In-Kind Amount						
Service Data:						
Units of Service						
Unit Defined as:	Individual Contacts	Individual Hours	1-Way Trips	1-Way Trips		
Unit Cost						
Actual Persons Served with a Caregiver						
Actual Caregivers Served						
Number of Caregivers Benefited						

Revised 6/8/07

**Care Coordination for Elderly Virginians Program
Proposed Budget for October 1, 2007 through September 30, 2008 (FY'08)**

Agency: Central Virginia Area Agency on Aging, Inc.

Position Title	Program Operations		Client Services				Position Total	
			Intake, Assessment and Referral		Case Management			
	% of FTE	Salary & Fringe	% of FTE	Salary & Fringe	% of FTE	Salary & Fringe	% of FTE	Salary & Fringe
Director of Administration and Finance	1.00%	691	1.00%	691			2.00%	1,382
Executive Director	1.00%	759					1.00%	759
Secretary			18.00%	5,424			18.00%	5,424
Director of Human Resources			1.00%	459			1.00%	459
Data Management Assistant			100.00%	13,106			100.00%	13,106
Care Coordination Coordinator					73.00%	28,060	73.00%	28,060
Director of Social Service Programs					2.00%	873	2.00%	873
TOTAL	2.00%	1,450	120.00%	19,680	75.00%	28,933	197.00%	50,062

Client Data	
1. Estimated Care Coordination Labor Hours to be Charged to Level B	165
2. Unduplicated Care Coordination Clients to be Served	15

**Care Coordination for Elderly Virginians Program
Proposed Budget for October 1, 2007 through September 30, 2008 (FY'08)**

Agency: Central Virginia Area Agency on Aging, Inc.

	State Funds	Client Fees	Other Funding (Cash/In-kind)	C or IK	Medicaid Funds	Total
1. Program Operations:						
A. Personnel	800		650	c		1,450
B. Operating Expenses						
Training	150		50	c		200
Resource Materials						
Communications	225		50	c		275
Travel	800	50				850
Facility Operations: (includes rent, utilities, security)	4,550		2,254	c		6,804
Indirect Cost						
Other (Specify):						
Supplies	625		75	c		700
Legal/Accounting	225					225
Total Program Operations	7,375	50	3,079			10,504
2. Client Services:						
A. Intake, Assessment and Referral	13,875		5,805	c		19,680
B. Case Management Services	28,750		183	c		28,933
C. Contracted Services						
Total Client Services	42,625		5,988			48,613
3. Purchase of Service						
TOTAL BUDGET	50,000	50	9,067			59,117

Spending Requirements

Program Operations guideline - 25%

Purchase of Services - 25%

Agency Status

17.77%

N/A

**Respite Care Initiative Program
Proposed Budget for October 1, 2007 through September 30, 2008 (FY'08)**

Agency: Central Virginia Area Agency on Aging, Inc.

	Proposed Spending						
	Respite Care Initiative Grant	Client Fees	Local Funds	Other (Specify)	Other (Specify)	General Fund Community Based	Total
Personnel Expenses:							
Salaries (Supervisory and Support Staff)							
Wages (Respite Provider Staff)							
Fringe Benefits (FICA, WC, Health, etc.)							
Total Personnel Services							
Non-Personnel:							
Contractual Services (Direct Service Providers)							
Supplies and Materials							
Continuous Charges (Insurance, Rent, Maintenance, etc.)							
Other (Identify)							
Total Non-Personnel							
Total							

Spending Requirements

Respite Care Grant - no more than 55%
Matching Funds - at least 45%

Agency Status

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